

Staff Teaching and Training Regulations BTIB

RECOGNITION OF ERASMUS STAFF TEACHING / TRAINING PERIODS AND RECORDS

Art.1. All mobile students programmes from the Erasmus plus programmes take place according to the study contract (Staff Mobility Agreement), and within the limits and opportunities presented in the Erasmus Inter-Institutional Agreement (EIIA), aka the Erasmus Bilateral Agreement (EBA) between the Sending and the Receiving Institutions.

Art. 2. In the case of outgoing mobilities, the Staff Mobility Agreement records the courses to teach and the academic activities of the Staff or the training activities to be followed:

- * the Teaching the mobility Staff will perform, according to the EPI offer, and BTIB will acknowledge.

- * the Training the mobility Staff will undertake, according to the EPI offer, and BTIB will acknowledge.

Art. 3. In the case of incoming mobilities, the Staff Mobility Agreement records the courses to teach and the academic activities of the Staff or the training activities to be followed:

- * the Teaching the mobility Staff will perform, according to the BTIB offer, and EPI will acknowledge.

- * the Training the mobility Staff will undertake, according to the BTIB offer, and EPI will acknowledge.

Art. 4. The Mobility Agreement is signed by the mobility Staff, by the legal representative of the EPI and the BTIB EPlus Coordinator. Legally this Agreement is a binding contract.

Art. 5. If, in extremis, there are certain modification to the specific courses or training undertaken by the Mobility Staff, these will be mentioned in the Mobility Agreement attachment (Appendix), before being signed.

Art. 6. Possible modifications of the Mobility Agreement will be allowed only in the first two weeks of student's staying at the EPI, under de obligation that all three parts will sign the new form as soon as possible, in order to render its legal authority.

Art. 7. BTIB assumes legally the obligation to recognise fully and automatically the teaching / training period at EPI, which is recorded as one of its own, even if the actual content of the teaching / training may differ from those in function at BTIB.

Art. 8. There is no obligatory or compulsory correspondence between the convened programme at EPI and the teaching plan requirements at BTIB, but it is recommended that the Mobility Agreement should include such courses or such training that are similar or equivalent, or acknowledged at BTIB.

Art. 9. The merits for the mobility teaching or training will be acknowledged in writing by the BTIB or the EPI and will be taken into consideration in the evaluation of the academic standing and experience of the mobility Staff.

Art. 10. The Receiving and the Sending HEI (BTIB and the EPI) will report the teaching / training period institutionally, within the institution, and will provide proper recognition of the mobility, and will create the opportunity for evaluation and further encouragement to Erasmus plus mobilities, among the Staff.

Art. 11. The National Agency for Community Programs in the Area of Education and Professional Training (Agenția Națională pentru Programe Comunitare în Domeniul Educației și Formării Profesionale) checks the existence and the functioning of the present Regulation, as a part of its authority to control the way in which BTIB makes use the Erasmus plus Charter and applies its standards.

Art. 12 At the end of each university study year, the BTIB will forward to the Office for European and International Cooperation (Biroul pentru Cooperarea Europeană și Internațională) a table including the Staff mobility situation, with names, courses and undertaken training, according to the programmes agreed and attended.

Art. 13. Unexpected problems will be analysed by the BTIB EPO (the Erasmus plus Coordinator at BTIB) and the solution suggested by it will be amended and endorsed by the BTIB Academic Dean. In special cases, the BTIB Administrative Council may be called to analyze the unexpected situations, if their decisions are needed.

Art. 14. These procedures are compulsory and obligatory and the non-abidance by them is to be sanctioned according to the BTIB internal regulations.

BTIB Principal,

Conf. Dr. MARIS Daniel